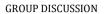
BGE Staff Assessment Sheet





	Level 2	
Indicators of someone DEVELOPING at this level:	Indicators of someone COMPETENT at this level:	Indicators of someone SKILLED at this level:
 May only contribute once or twice to the discussion. May be quite nervous. Limited attempt in general with a lot of prompting needed. May need more than basic support when undertaking research / preparation for the discussion. 	 Contribution mainly relevant. With support can research and make notes that are relevant (if appropriate to task). Makes an attempt to engage with and respond to the discussion showing an awareness of the importance of eye contact, though may not be entirely confident Makes an attempt to emphasise some points by varying volume, pace, body language and/or tone. Can make use of appropriate word choice and/or rhetorical questions. Makes a limited attempt to fulfil the role allocated to them by the group. 	 Makes a conscious effort to take part, even if their contribution isn't always relevant. Makes an attempt to undertake the role allocated to them by the group. Generally works independently.
	Level 3	
 Indicators of someone DEVELOPING at this level: There might be a few signs of nerves or the odd point that isn't relevant to the discussion. Might need a small amount of prompting / support. May not emphasise points by varying intonation and tone. 	 Indicators of someone COMPETENT at this level: Contribution relevant to task. Shows clear signs of independence in research and making notes (if appropriate to task). Makes a reasonable attempt to engage with and respond to the discussion, with a reasonable attempt at using eye contact. Emphasises some points by varying volume, pace, body language and/or tone. Will be making use of appropriate word choice and/or rhetorical questions. Makes a reasonable attempt to fulfil the role allocated to them by the group. 	 Indicators of someone SKILLED at this level: Might use different tone of voice / intonation on occasion to emphasise points made. Confident and calm for the majority of the discussion. Responds well to most points made.
	Level 4	
 Indicators of someone DEVELOPING at this level: Might be a bit nervous at times throughout the talk. Might not be quite as confident as others at this level. 	 Indicators of someone COMPETENT at this level: Contribution relevant throughout. Can research and make own notes independently (if appropriate to task). Confident use of eye contact. Confident emphasising points by varying volume, pace, body language and/or tone. Confidently makes use of appropriate word choice and/or rhetorical questions. Is engaged and responding to the discussion. Confident and calm body language. Confidently fulfils the role allocated to them by the group. 	Focussed and engaged. Can vary intonation and tone of voice effectively throughout.