

UCAS Applicants – Former Student Requests

Former students apply to UCAS independently.

The guidelines and supports available on the UCAS section of our website may be useful.

Should you wish a reference from school, please contact us via the school email address well in advance of any UCAS submission and provide the following information:

- Courses applied for
- An update on what you have been doing since you left school eg further education, employment or gap year experiences
- A copy of your personal statement (draft will suffice)

Please note that while we are happy to assist in providing references, it does take time as we are dealing with numerous UCAS applications. As such, we will require ample notice in order to respond.